

Creating a Facilitation Plan

Topic:

1. What's the purpose of the discussion? What would you like the group to explore?
 - How will you explain to the group what you're going to do and how you're going to do it?
 - Remember, you're not leading them to specific conclusions

2. What are some of the big questions you'd like to explore?
 - Brainstorm a list of questions or different ways to get at the issues you want to explore.
 - Think of different ways to frame these questions, in case people don't understand what you're asking.
 - Which one might make a good starting point?

3. What different directions might the discussion take? How could you challenge the group to consider alternative viewpoints or directions they might overlook?
 - Anticipate some different possible directions—and think of questions that might help the group to explore these directions

4. What are some possible examples or illustrations that could help get the group thinking or that could help open them up to new perspectives?

5. What might be a good activity to set the tone for exploration or to get people out of a rut?
 - This could be an opening activity, or something you introduce to change up the discussion.